

School Graduation Guide

Get updates from the Senior Class Remind:

Send a text to 81010 using the code @98d8e

#### SENIOR TIMELINE

**Senior Graduation Parent Meeting** April 9<sup>th</sup> ● 6-7:00 pm ● Auditorium

Senior Graduation Meeting April 10<sup>th</sup> • 9:05 am • RHS Auditorium

**Product Delivery from Jostens** May  $2^{nd} \bullet$  during lunch  $\bullet$  1<sup>st</sup> floor cafe

Senior Prom May 3<sup>rd</sup> ● 8pm-12am ● Marbles

> AP Exams May 6<sup>th</sup>-17<sup>th</sup>

Last day to pay fines/fees May 10<sup>th</sup>

Senior Rehearsal May 22<sup>nd</sup> ● 7:30 am ● Gymnasium

Senior Awards Ceremony May 23<sup>rd</sup> ● 8:00 am ● Gymnasium

Baccalaureate (non-denominational) June 1<sup>st</sup> ● 10:00 am ● location TBD

Graduation Rehearsal (arrive by 3pm) June 5<sup>th</sup> ● 3:30 pm ● Conv. Center

> Final Exams June 5<sup>th</sup>-June 11<sup>th</sup>

Class of 2019 Graduation (arrive by 6:45am) June 14<sup>th</sup> ● 8:00 am ● Convention Center

## **Congratulations Class of 2019!**

Class of 2019 and parents, I know that you are filled with emotions as we near graduation. The weeks are few as we make final preparations for that long awaited walk across the stage. In an effort to make the event smooth and the experience enjoyable for all, we are providing you with a document to help you plan.

It is the expectation of the WCPSS administration that all graduation ceremonies be respectful and dignified. We ask that all students and guests conduct themselves in manner that will honor not only their special Ram, but also all other RHS graduates. When the final graduate has walked and the recessional has ended, we want the dignitaries of our county and school system to know they have seen, heard and felt Ram Pride.

Best wishes,

Mrs. Lassiter

#### STUDENT COUNCIL OFFICERS

<b>Class President</b>	Naomi Smith
Class VP	Hannah Stroot
<b>Class Secretary</b>	Jennie Vo
Class Treasurer	Kayla Huynh
Class Historian	Michaela Brown
<b>Public Relations</b>	Camryn Butts
Class Advisor	James Smetana

#### **RHS GRADUATION TEAM**

Coordinator Kelly Nilles Junior Marshals Jacque Harris Senior Awards Paula Lucas Dorothy Wood-Webb

Legacy Jeanne Gillen

#### **ADMINISTRATION**

Principal	Dhedr
Assistant Principal	Lisa A
Assistant Principal	Obed
Assistant Principal	Kelly I
Assistant Principal	Tosha
Assistant Principal	Nick V
Admin Intern	Jerom

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#### STUDENT SERVICES

Dean of Students	Tracy Miller
Counselor, 9th	Jessica McQuaig
Counselor, 10th	Alexis Stadler
Counselor, A-F	Dorothy Wood-Webb
Counselor <sup>®</sup> G-M	Paula Lucas
Counselor, N-Z	Jacque Harris
Career Counselor	Justine Ellis
SAP Counselor	Claudia Collins

#### Please contact Jostens® today if you have not ordered your cap and gown!

Visit: www.jostens.com Search: Rolesville High School Order: "Cap & Gown Unit" (\$46.00 plus s/h)

Jostens Sales Office: (919) 789-8500

## Fees & Fines

All fines, debts, and other financial obligations must be cleared by May 10, 2019. Money will not be accepted at graduation practice. Graduation guest tickets and diplomas will not be issued to students who have outstanding balances. Please clear all financial responsibilities with the bookkeeper, Mrs. Nuckles, in the Main Office and Mrs. Meehan in the Media Center.

#### (\$40 Senior Fee was due March 15!)

## **Class Rank**

There will be periodic compilations of class rankings in high school for the purpose of making an individual's class rank available to the student, his/her parents, and to other institutions such as colleges/universities, for the purpose of admission and/or scholarships. To determine class rank, each high school uses the student's cumulative GPA, which is calculated by dividing the total number of quality points by the total number of units of credit attempted. The results are rounded to the fourth decimal place. A **Senior Honors Rank** is calculated through the third nine weeks of the senior year for any senior honors or awards. This year, Senior Honors rank will be calculated on **April 12, 2019.** 

#### Reminders

- Seniors receiving college acceptance, committing to the armed forces, or scholarships should report these to Student Services by May 17<sup>th</sup> for inclusion in the Senior Awards program.
- Only students who meet all graduation requirements will be allowed to participate in the Graduation ceremony. Students who do not meet graduation requirements will be notified **before** graduation.

Seniors who think they may be in jeopardy of not meeting all graduation requirements should schedule a meeting with their counselor today!

## Transcripts

All students planning to attend college must send a FINAL transcript to the admissions office of the college or university that they will be attending in the Fall of 2019.

For in-state colleges/universities: WCPSS high schools use the College Foundation of North Carolina (CFNC) Electronic Transcript as the primary method of sending senior transcripts to institutions of higher education in North Carolina. These transcripts are free to current seniors and are sent within 1-2 days of the request through the student's CFNC account. All North Carolina colleges, universities and community colleges accept the CFNC Electronic Transcript. If you sent your initial transcript through CFNC, a final transcript will automatically be sent by CFNC approximately 10 days after graduation. Therefore, you do not need to make a request through Student Services. Students should log in to their CFNC account to check on the status.

For out-of-state colleges/universities, scholarships, and athletic (NCAA) eligibility: WCPSS offers a secure site for current and former students to access transcripts, attendance, and employment verifications: <u>https://wcpss.scriborder.com/</u>. Please allow 7-10 business days to process student record orders. Requests for information must be completed online and will be processed on normal business days during normal business hours (Monday-Friday 8:00am—4:00pm). You will receive emails from scribonline@scribsoft.com to notify you of the status of your order. It is important you read those emails carefully as additional information may be required to process your request.

## **Latin Honors**

Rolesville High School will use the following Latin Honors to recognize seniors for their high academic achievements:

- •Cum Laude (with honor): weighted GPA of 3.75- 3.99
- •Magna Cum Laude (*with great honor*): weighted GPA of 4.00- 4.24
- •Summa Cum Laude (*with highest honor*): weighted GPA of 4.25 and higher

#### **Exam Exemptions**

Seniors should prepare seriously for all exams. For some, it could make the difference between graduating and not graduating. Seniors cannot be exempt from any EOC, CTE post exams, or NC final exam. Final exams count 20% of the final grade. Seniors may be exempt from teacher-made exams if they meet the following criteria:

- A average with 3 or fewer excused absences per semester
- B average with 2 or fewer excused absences per semester
- C average with 1 or fewer excused absences per semester

Seniors are permitted 2, pre-approved, college visits per year that do not impact exam exemptions. Additional days missed due to visiting a college campus on "college days" will count against absences for exam exemptions. Attendance will be calculated per class period. If a student has no tardies to a class, one excused absence will be removed from the total number of absences calculated for exam exemptions. A student must be present for at least ½ of the period to be considered present in that class. Absences due to school-related activities (school-sponsored trips, field trips, sports competitions) will not be considered absences. Board-approved religious holidays, and pre-scheduled guidance appointments will not be considered absences. A student with an unexcused absence will forfeit the privilege, regardless of grade average of total number of absences (this includes suspensions). The average used to determine if a student is exempt will be the anticipated final average for the course.

## Senior Rehearsal, May 22

Rehearsal for the Senior Awards program begins at 8:00am in the RHS Gymnasium. All Seniors should report by 7:30am. Attire is casual; seniors do not need to wear their Graduation regalia to rehearsal.

\*All seniors are required to attend this rehearsal. Seniors who do not attend may not be allowed to attend Graduation. (This includes mid-year graduates)\*

#### Baccalaureate, June 1

The RHS PTSA and senior parents are planning a special non-denominational baccalaureate service to celebrate and honor the class of 2019. Parents and family members are invited to attend the service with their graduating Senior. Seniors who choose to attend should wear their Graduation regalia (cap and gown).

#### 10:00 AM, location TBD

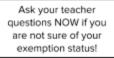
## Senior Awards Ceremony, May 23

We will recognize the accomplishments of our seniors at 8:00 am in the Rolesville High School Gymnasium. Seniors should report by 7:30 am dressed in graduation attire. Approved stoles, cords and pins can be worn by graduates with their regalia for the Senior Awards ceremony.

\*All seniors are required to attend this rehearsal. Seniors who do not attend may not be allowed to attend Graduation. (This includes mid-year graduates)\*

## Senior Picnic, May 23

Following the required rehearsal, The RHS PTSA, senior class advisors and senior parents have planned a special afternoon for the Class of 2019. All seniors are invited to attend. Enjoy an afternoon filled with fun, food, and music with all of your friends from the Class of 2019. Please bring a change of comfortable clothes and shoes with you. Don't forget your yearbooks, cameras, and sunblock!



## **Graduation Etiquette and Attire**

The faculty and staff of Rolesville High School want to make graduation a most memorable, dignified experience. We ask for your full cooperation with the dress code.

Caps and gowns are ceremonial attire and should be worn accordingly. Cap and gowns should be worn in a dignified way. Gowns should be neatly pressed and wrinkle-free. Caps are always worn straight on the head without a tilt. Tassels should hang over the right side of the cap.

Students are expected to adhere to the following dress code when wearing their Graduation regalia:

- Women: Wear a black/dark colored dress or dark dress slacks/skirts (black/navy) with a white blouse and black closed-toe shoes. Dresses should not hang below the gown. Ladies should wear shoes with a low heel. Do not wear sandals or any open-toed shoe, flip-flops, tennis shoes, strapless shoes, or colorful hosiery. Please wear minimal jewelry. You will not be able to carry a purse, camera, etc.
- **Men:** Wear dark dress pants, white dress shirt, dark dress tie, black dress socks, and black dress shoes (no cowboy boots, sandals, flip flops, athletic shoes, topsiders, etc).

# Students who are in violation of the dress code will not be allowed to participate in the Awards ceremony or Graduation ceremony.

(Any student, due to circumstances or extreme hardship, who cannot acquire the necessary items to meet the dress code requirements should contact their school counselor as soon as possible.)

## Approved Cords, Stoles, and Pins for 2019

In addition to stoles for recognizing Latin Honors distinctions, students in the following school-based, nationally recognized organizations may wear their respective cords at the **Senior Awards Ceremony on May 23**:

African Student Association Asian Student Association DECA Educators Rising FBLA FFA Hispanic Culture Club HOSA Key Club Muslim Student Association Pharmacy Technician Certification State Nurse Aide Certification Student Council

French Honor Society International Thespian Society National Achievers Society National Art Honor Society National Honor Society for Dance Arts National Technical Honor Society Science National Honor Society Spanish Honor Society Tri-M Music Honor Society In addition to stoles for recognizing Latin Honors distinctions, students in the following nationally recognized honor societies may wear their respective cords at the **Graduation Ceremony on June 14**:

> French Honor Society International Thespian Society National Achievers Society National Art Honor Society National Honor Society National Honor Society for Dance Arts National Technical Honor Society Science National Honor Society Spanish Honor Society Tri-M Music Honor Society

For detailed information regarding the description of each organization's approved cord, stole, or pin, please see the Graduation 2019 page of the Rolesville High School website.

#### Graduation Practice · June 5th · 3:30 - 5:30pm · Raleigh Convention Center

Our Graduation practice will be on June 5th at 3:30pm at the Raleigh Convention Center (500 South Salisbury Street, Raleigh, NC). Students should report to the Raleigh Convention Center by 3:00pm through the entrance off W Cabarrus St. Rehearsal will begin promptly at 3:30 PM and will last about 2 hours. Attendance is required in order to receive your Graduation tickets and to participate in the Graduation ceremony (including mid-year graduates) - this is a WCPSS policy, not just a Rolesville HS policy.

Be mindful of downtown Raleigh workday traffic and parking. Rehearsal is on a Wednesday and traffic may be heavy; plan accordingly. It typically costs \$7.00 to park near the convention center.

Dress comfortably: <u>do not wear caps and gowns to practice</u>. Girls should bring the shoes they plan on wearing to the graduation ceremony to practice walking across the stage.

Graduation practice and the Graduation ceremony are both school-related activities and students are expected to adhere to the WCPSS student code of conduct as outlined in the WCPSS student handbook. Students who violate this policy will not be allowed to participate in the Graduation ceremony. Make good choices!

#### Graduation Ceremony · June 14th · 8:00 - 9:00am · Raleigh Convention Center

Our Graduation ceremony will be on June 14th at 8:00am at the Raleigh Convention Center (500 South Salisbury Street, Raleigh, NC). Students should arrive by 6:45 AM dressed in the required graduation attire. The doors to the Convention Center will open at 7:00 AM for students to enter. All guests will be required to wait outside until the doors open 45 minutes prior to the start of the ceremony. The allotted time for the graduation ceremony is 1 hour and 10 minutes (including the processional and recessional). Students should not bring extra items to the Graduation ceremony (no electronic devices, cell phones, purses, keys, cameras, etc.) These items cannot be secured during the ceremony.

Students will receive diploma covers as they cross the stage. \*Students' names will be read as they appear on the student's birth certificate/in PowerSchool.\* Diplomas will be issued immediately following the ceremony in a designated area behind the stage. Diplomas will not be issued to Seniors who display inappropriate behavior at any time during the ceremony. Students who have their diplomas held due to inappropriate behavior will have to make an appointment at a later date/time to meet with Mrs. Lassiter to get their diploma.

A professional photographer is contracted with our school to photograph each senior as they walk across the stage to receive their diploma cover. The purchase of these photos is optional.

Please note that the following items are prohibited in the Convention Center and cannot be brought in: Balloons, camera bags, book bags/backpacks, glass containers, food/drink, noise makers, wrapped packages of any kind, or any items similar to those listed above. Flowers wrapped in tissue paper are allowed inside the building. Individuals who are intoxicated will not be allowed to enter.

Each senior will receive 8 guest tickets for the graduation ceremony. Each ticket admits one person to the ceremony. All guests (no matter what age) must have a ticket. Any WCPSS employee with a graduating senior must have a ticket. The only reserved sections are the seating for seniors and RHS faculty.

If anyone in your party needs handicap accessible seating or services for deaf/hard of hearing, please contact Kelly Nilles at <u>knilles@wcpss.net</u>.





## "Don't aspire to make a living. Aspire to make a difference." -Denzel Washington

On behalf of Rolesville High School , we want to congratulate parents and their graduating seniors. We share in your joy and excitement for each senior and his success now and in the future. As you move into the next phase of your lives, take with you the Character, Knowledge, and Achievement that you gained while at Rolesville High School

Farewell and Best Wishes!